

Graduate Faculty Meeting Minutes

140 Toomey Hall

4:00 pm, Monday May 6, 2019

President Matt Insall called the meeting to order, 4:00 pm

Jeffrey Winiarz volunteered to act as Secretary

1. Approval of Minutes from December 03, 2018 meeting

- a. Motion to approve as written – Voted and Approved

2. Commencement List Approval

- a. Motion to approve – Voted and Approved

3. Graduate Faculty Rules and Regulations Revisions

- a. Motion approved by Graduate Council on April 03, 2019 to add Subsections E1, E2, and F in Section III, with the following wording:

o E. Terminal Appointments

1. Any member of the Graduate Faculty who is granted Emeritus status shall retain full membership rights and privileges for the remainder of their affiliation with the University. Emeritus faculty who wish to resign their membership in the Graduate Faculty may do so by notifying the Vice Chancellor of Research and Dean of Graduate Studies.

2. Any member of the Graduate Faculty who terminates employment with the University shall retain Associate Membership status for two (2) years after their departure from the University. Should they wish to extend this appointment further, they will need to apply for Associate Membership as outlined in Article III.D.

o F. Removal of Membership

A Department Chair may request that a faculty be removed from Graduate Faculty Membership or Associate Membership if they are found to no longer be meeting the requirements of membership as outlined in Articles III.C., III.D. To do so, they must submit an official petition for removal of membership including evidence and justification for the removal to the ~~Vice Chancellor of Research and Dean of Graduate Studies~~ Office of Graduate Studies. Review of the petition will follow the same guidelines as outlined for a member not receiving a recommendation by the Membership committee as outlined in Article IV.D.

- b. Motion to approve – Voted and Approved

4. Graduate Forms 2/7 Revisions

- a. Motion approved by Graduate Council on April 03, 2019 to revise the ‘Thesis/Dissertation Release Information for Library & Scholar’s Mine’ section of each form to include the following text after the ‘Withhold thesis for one year for patent-pending issues’ option, respectively: “(the thesis/dissertation will be released to the public in print and electronic form one year after the date of the final oral exam)”
- b. Motion to approve – Voted and Approved

5. Graduate Faculty Reappointment Vote

- a. One regular and two associate membership applications were reviewed
- b. Membership Committee recommended approval of all applications
- c. Motion to approve – Voted and Approved

6. Officer Nominations/Vote for 2018-2019

- a. President Insall announced that the deadline to submit nominations would be extended until May 21

7. Two Committees Created

- a. Graduate Faculty Rules and Regulations Revisions Committee
 - o Members appointed (Jorge Porcel, Bonnie Bachman, Nan Jiang, Bih-Ru Lea, Sarah Stanley, Pourya Shamsi)
 - o Charge given (1. Look for consistency; 2. Loosen some requirements (e.g. committee composition rules), while ensuring inclusivity)
- b. Academic Requirements Committee
 - o Members appointed (Daniel Fischer, Prakash Reddy, Ed Malone, Cassie Elrod, Ayodeji Alajo)
 - o Charge given (1. How to deal with “ABD” students; 2. Courtesy appointments effect on students; 3. Develop and implement a policy and/or practice to remove members from thesis/dissertation committees when warranted, including an equitable appeal procedure)
- c. These committees have not met yet and President Insall provided informational content concerning these committees

8. New Business

- a. No new business was conducted, however several suggestions were made concerning issues the GFC should address in the future, including;
 1. Repealing the rule which currently prevents graduate students from retaking courses
 2. The council should discuss several new memos, especially III25, III27 and II26

Meeting adjourned by president Insall, 4:36 pm